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Innosuisse – Swiss Innovation Agency

The Swiss Innovation Agency's implementing provisions for funding innovation projects (Implementing provisions for innovation projects)

of 2 September 2022

The Innovation Council of the Swiss Innovation Agency (Innosuisse),

based on Article 10 paragraph 1 letter f of the Federal Act of 17 June 2016¹ on the Swiss Innovation Agency (Innosuisse Act; SIAA), and on Article 7 paragraph 4, 9 paragraph 4, 10 paragraphs 2 and 4, 13 paragraph 4, 16 paragraph 2, 19 paragraph 4, 20 paragraph 4 and 25 paragraph 3 of the Innosuisse Funding Ordinance of 4 July 2022²,

sets out the following:

Chapter 1: Subject matter

Art. 1

These implementing provisions govern the following aspects for the funding of innovation projects:

- a. the requirements for submitting an application;
- b. the criteria for significant and minor project changes;
- c. the procedures;
- d. the duties of the funding management body in accordance with Article 13 of the Innosuisse Funding Ordinance³;
- e. the eligible costs;
- f. the maximum duration for projects without implementation partners and for innovation projects of start-up companies;
- g. the maximum rate of the contribution for innovation projects of start-up companies and of small and medium-sized enterprises;
- h. the maximum amount of the contribution for innovation projects of small and medium-sized enterprises.

Chapter 2: Common provisions governing contributions to innovation projects in accordance with Chapters 3 - 6

Art. 2 Form and content of the application

¹ In the case of innovation projects involving various partners, the application must be submitted to Innosuisse by a coordinating partner designated by the project partners in the name of and on behalf of all project partners. In the case of national innovation projects, this coordinating partner is the funding management body in accordance with Article 13 of the Innosuisse Funding Ordinance⁴.

² Applications must be submitted electronically using the form provided by Innosuisse. The application form must be completed in full and its content must be comprehensible. In particular, the application must contain all the information necessary for assessing the eligibility for and the amount of the contributions.

³ The application can be submitted in German, French, Italian or English. The language in which the application is submitted shall be the language of the proceedings. In justified cases, Innosuisse can stipulate a change in the language of the proceedings, either at its own initiative or upon request.

1 SR 420.2
2 SR 420.231
3 SR 420.231
4 SR 420.231

⁴ Applications can be submitted at any time. This excludes the following applications, which ordinarily can only be submitted in response to calls for proposals within the deadlines specified in the call:

- a. Applications within the framework of thematic programmes;
- b. Applications within the framework of the Flagship Initiative;
- c. Applications for contributions to innovation projects of small and medium-sized enterprises;
- d. Applications for contributions to international innovation projects, provided that calls for proposals are stipulated for the funding programme concerned.

⁵ In the case of calls for proposals in accordance with paragraph 4, Innosuisse may stipulate that applications will only be accepted after prior submission of a project outline. Compliance must be ensured with the deadlines specified in the call for submitting project proposals.

⁶ In addition to the application, applicants may be required to present their project orally to a jury in accordance with Innosuisse's instructions.

Art. 3 Evaluation of the application and decision by Innosuisse

¹ If an assessment of an application reveals that the approval conditions for an assessment of the contents of the application, particularly with regard to the submitting persons or to formalities, have not been met, Innosuisse will issue a contestable non-consideration decision.

² Project proposals in accordance with Article 2 paragraph 5 are subject to a summary formal and material review. Based on the result of the summary review, Innosuisse will inform the applicants in writing whether the submission of an application is recommended. The applicants are not bound by the recommendation.

³ Innosuisse assesses applications that fulfil the approval conditions for an assessment of the contents of the application on the basis of the criteria of Article 19 of the Federal Act of 14 December 2012⁵ on the Promotion of Research and Innovation (RIPA) and the applicable conditions of the Innosuisse Funding Ordinance⁶, and quantifies its assessment by awarding points.

⁴ Those applications shall be approved which:

- a. are deemed eligible for funding and can be funded within the available budget; if the applications eligible for funding exceed the funds available, the best applications will be approved; and
- b. in the case of international projects, are also approved by the foreign funding organisations and bodies involved.

⁵ Innosuisse rejects applications that are not approved with a contestable decision.

⁶ Innosuisse can reject applications for innovation projects submitted by start-up companies either following a written assessment or following an oral presentation in accordance with Article 2 paragraph 6. It will notify the applicants who are invited to give an oral presentation.

⁷ Innosuisse can reject applications from small and medium-sized enterprises either after assessing the short application in accordance with Article 26, after assessing the full application in accordance with Article 26 or following an oral presentation in accordance with Article 2 paragraph 6. It will notify the applicants who are invited to submit a full application or to give an oral presentation.

⁸ Decisions in accordance with paragraphs 1 and 5 for projects with multiple partners are opened to a coordinating partner designated by all project partners, who then represents all applicants. In the case of national innovation projects, this coordinating partner is the funding management body in accordance with Article 13 of the Innosuisse Funding Ordinance.

Art. 4 Funding Agreement and start of implementation

¹ If Innosuisse approves a funding application in whole or in part, it concludes a Funding Agreement with the applicants. In the case of national projects with multiple partners, the funding management body in accordance with Article 13 of the Innosuisse Funding Ordinance⁷ ensures the legally binding signature of the agreement on behalf of all project partners.

² Innosuisse will notify the future contracting partners of any preliminary work required before conclusion of the Funding Agreement. It will set the term for this preliminary work as up to a maximum of three months. This term may be extended for a reasonable period of time in justified cases. A Funding Agreement shall not be concluded if the preliminary work is not done in time.

³ The Funding Agreement governs the following in particular:

- a. the subject of the project funding;
- b. the expected contribution amount, made up of the personnel costs, the material costs and any overhead contribution;
- c. the conditions, the amount and the deadlines for the partial payments;
- d. the execution of the project (possibly including the specification of project milestones) and the project duration;
- e. the reports to be submitted to Innosuisse;
- f. the participation of any implementation partners in the project;
- g. any other conditions and requirements;
- h. other rights and obligations of the contracting parties;
- i. the termination of the contractual relationship.

⁵ SR 420.1

⁶ SR 420.231

⁷ SR 420.231

⁴ Implementation of the project may only begin when the agreement enters into force and must have started within three months after its entry into force. A deferred start is possible in justified cases and with the approval of Innosuisse.

Art. 5 Payment of contributions

¹ Innosuisse's contributions for national projects with multiple partners will be paid exclusively to the funding management body in accordance with Article 13 of the Innosuisse Funding Ordinance⁸, and for all other projects to the contribution recipients specified in the Funding Agreement.

² The contributions will normally be made in instalments, whereby no more than 80 percent of the maximum amount is paid before the definitive amount is determined.

Art. 6 Project changes

¹ Significant project changes may only be made with the prior consent of Innosuisse. Innosuisse may terminate the contractual relationship if significant changes are implemented without Innosuisse's consent and result in the conditions for funding no longer being fulfilled.

² Significant changes shall be understood to mean changes to the project that could affect the original assessment because they relate to decisive criteria, in particular:

- a. Changes to the project partners as well as instances of project partners joining groups of businesses;
- b. Changes that have more than a negligible impact on the project objectives, project planning or the cost structure;
- c. Changes to the project duration by more than half of the project duration specified in the Funding Agreement;
- d. Other changes such as salary adjustments, personnel changes or price increases that exceed 10 percent of the amount specified in the Funding Agreement to be provided by Innosuisse for compensating direct project costs.

³ Minor project changes as defined by Article 9 paragraph 3 letter b of the Innosuisse Funding Ordinance⁹ shall mean changes which are not significant as defined by paragraph 2.

Art. 7 Additional costs

¹ Additional project costs as defined by Article 9 paragraph 3 of the Innosuisse Funding Ordinance¹⁰ due to minor project changes in accordance with Article 6 paragraph 3 are to be disclosed during final reporting and can be compensated when settling the final account.

² In the case of national and international innovation projects, projects without implementation partners and innovation projects of small and medium-sized enterprises, Innosuisse may allow additional costs not covered by paragraph 1 as part of an additional application if they are incurred as a result of approved project changes or were unforeseeable and not the responsibility of the project partners. The Funding Agreement will be amended accordingly.

Art. 8 Interim reports and progress monitoring

¹ Contribution recipients shall provide Innosuisse with progress reports on the project, in accordance with its guidelines.

² In the case of projects with multiple partners, these reports shall be submitted by a coordinating partner designated by the project partners. This coordinating partner shall be responsible for making the necessary clarifications with the other project partners. In the case of national innovation projects, this coordinating partner is the funding management body in accordance with Article 13 of the Innosuisse Funding Ordinance¹¹.

³ Innosuisse can schedule regular project progress evaluations and set project milestones. It can terminate the grant relationship if it seems likely to a reasonable degree of certainty that it will no longer be possible to achieve the project objectives. In the case of international projects, the grant relationship shall be terminated subject to coordination with the foreign funding organisations or funding institutions involved.

Art. 9 Final report and final payment

¹ A final report describing the scientific content and the finances of the project is to be submitted to Innosuisse in accordance with its guidelines no later than one month after conclusion of the project.

² In the case of international projects with multiple Swiss partners, the scientific report is to be submitted by a coordinating partner designated by the project partners and the financial report by each partner individually. Responsibility for submitting the appropriate reports is otherwise regulated by Article 8 paragraph 2.

³ Innosuisse assesses the reports and uses them as a basis for determining the definitive contribution amount and final payment, or, if contributions have already been paid in excess of the definitive amount, the reclamation. The contribution recipients shall communicate any objections to the decision to Innosuisse within 30 days. If a funding management body exists, the notification must be submitted by this body. In this case, Innosuisse will assess the complaint and make amendments to the definitive amount if the complaint is justified.

⁸ SR 420.231

⁹ SR 420.231

¹⁰ SR 420.231

¹¹ SR 420.231

Chapter 3: Contributions to innovation projects of research partners with or without implementation partners

Art. 10 Non-commercial research centres outside the higher education sector

Non-commercial research centres outside the higher education sector as defined by Article 5 RIPA¹² are allowed to submit applications as research partners if:

- a. it is clear from their statutes that their aim is to conduct research activities;
- b. their statutes prohibit funding bodies or owners from gaining pecuniary advantages from the research activities;
- c. they can demonstrate through their previous research activities that they compete with higher education research centres in terms of level and quality of research;
- d. they have research programmes that are comparable with higher education research centres in terms of level and quality of research and secure their funding;
- e. they have research staff with the requirements needed to lead and carry out science-based innovation projects;
- f. they have the research infrastructure needed to carry out science-based innovation projects.

Art. 11 Headquarters of implementation partners

¹ Applications for projects which by way of exception involve foreign implementation partners in accordance with Article 7 paragraph 3 of the Innosuisse Funding Ordinance¹³ shall only be accepted if at least one implementation partner has its registered office in Switzerland.

² If the private or public organisation, company or institution acting as implementation partner has a Swiss company identification number, this is generally considered evidence of its registered office in Switzerland.

Art. 12 Independence of research and implementation partners

¹ The independence of the research and implementation partners in terms of personnel as defined by Article 7 paragraph 4 of the Innosuisse Funding Ordinance¹⁴ is ensured if the natural persons involved in the project on the part of a research partner do not simultaneously work for an implementation partner. The following are exceptions to this:

- a. A consulting activity in the strictest sense of the term, agreed in writing and with a time limitation;
- b. An activity for the implementation partner, provided that the activity for the research partner is not supported by any compensation funded by Innosuisse.

² The independence of the research and implementation partners in terms of finances as defined by Article 7 paragraph 4 of the Innosuisse Funding Ordinance is ensured if neither the natural persons involved in the project on the part of a research partner nor the research partner itself have economic interests in the commercial activity of an implementation partner and do not financially support an implementation partner for other reasons.

³ Investment or support amounting to at least 20 percent of an implementation partner's capital, for example through holding equity securities, financial investments, granting loans and making donations, are also considered interests and support as defined by paragraph 2.

Art. 13 Duties of the funding management body

¹ The funding management body as defined by Article 13 of the Innosuisse Funding Ordinance¹⁵ must be a research partner involved in the project who is appointed by all project partners to represent them as a whole.

² The funding management body has the following specific duties:

- a. Represent the project partners vis-a-vis Innosuisse when submitting the application and throughout the course of the innovation project;
- b. Ensure that all project partners are in agreement regarding the funding management body's actions, especially actions with legal consequences;
- c. Administer funding;
- d. Submit reports to Innosuisse and gather the information required for this purpose from the project partners;
- e. Provide the project partners with prompt information about messages received from Innosuisse, in particular concerning decisions and assessments;
- f. Send requests to Innosuisse concerning project changes and additional costs;
- g. Provide the project partners concerned with prompt information about any identified conflicts, irregularities or breaches of the rules governing the project and the grant relationship, and request the corresponding corrections.

Art. 14 Specification of the entry and assessment criteria for applications within the framework of the Flagship Initiative

¹ When applying for contributions to projects within the framework of the Flagship Initiative, Innosuisse may specify the entry criteria in the documents of the call for proposals, particularly with regard to the following aspects:

¹² SR 420.1

¹³ SR 420.231

¹⁴ SR 420.231

¹⁵ SR 420.231

- a. composition of the parties involved in the project;
- b. amount of the financial support requested;
- c. minimum project duration requested.

² It may also specify the assessment criteria in accordance with Article 19 RIPA¹⁶ and Article 8 of the Innosuisse Funding Ordinance¹⁷ in the documents of the call for proposals and weight them specifically to the call for proposals.

Art. 15 Maximum amount for eligible gross salaries

¹ For the staff functions below, the following maximum amounts apply for eligible gross annual salaries:

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|---|--------------|
| a. Head of institute, head of department: | CHF 220 500; |
| b. Experienced scientist, team leader: | CHF 175 000; |
| c. Scientific collaborator: | CHF 126 000; |
| d. Specialist: | CHF 113 400; |
| e. Doctoral student and auxiliary: | CHF 85 100. |

² For the staff functions below, the maximum amounts according to the hourly rate specified in paragraph 1 correspond to one 2100th of the gross annual salary and a supplement of 13.5 percent for holiday pay and public holidays:

- | | |
|---|----------|
| a. Head of institute, head of department: | CHF 119; |
| b. Experienced scientist, team leader: | CHF 95; |
| c. Scientific collaborator: | CHF 68; |
| d. Specialist: | CHF 61; |
| e. Doctoral student and auxiliary: | CHF 46. |

Art. 16 Specification of the eligible personnel costs

¹ Personnel costs are only eligible if they are for work that is in direct relation to developing the innovation project and is required for this purpose.

² Research partners who submit applications for contributions from Innosuisse within the scope of an innovation project must provide Innosuisse with their notional hourly rates and employer contributions in accordance with Article 10 paragraph 3 of the Innosuisse Funding Ordinance¹⁸ for the staff functions listed in Article 15 prior to submitting their first application after 1 January 2023. This information must be confirmed by the responsible body within the research centre and the calculation method must be comprehensible for Innosuisse.

³ Research partners must provide Innosuisse with updated notional hourly rates at least every four years. In the case of research partners where settlement is at notional hourly rates, the information must be attested by an external body in possession of a valid certificate, or by the auditing body of the research centre's managing authority, if the research centre received contributions from Innosuisse for at least two innovation projects in the previous year. Otherwise, confirmation from the office within the research centre responsible for staff costs shall be sufficient.

⁴ The notional hourly rates provided as per paragraphs 2 and 3 above may be higher than the hourly rates calculated in accordance with Article 15 paragraph 2, provided that the applicable gross salary used to calculate the notional hourly rates per staff category does not exceed the maximum amounts according to Article 15 paragraph 1.

Art. 17 Settlement of the eligible personnel costs

¹ When personnel costs are settled using evidence of the gross salaries paid, the compensation is based on:

- a. the gross salaries actually paid and the eligible employer contributions in accordance with Article 10 paragraph 3 of the Innosuisse Funding Ordinance¹⁹;
- b. the hours worked on the project; and
- c. the applicable employment rates for the project.

² When personnel costs are settled using notional hourly rates, the compensation is based on:

- a. the hourly rates specified to Innosuisse at the time the application was submitted and the employer contributions in accordance with Article 10 paragraph 3 of the Innosuisse Funding Ordinance; and
- b. the hours worked on the project.

Art. 18 Eligible material costs

¹ Material costs are only eligible if they are reasonable in relation to the personnel costs incurred and to the result of the innovation project.

² The following material costs in particular are eligible:

¹⁶ SR 420.1
¹⁷ SR 420.231
¹⁸ SR 420.231
¹⁹ SR 420.231

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- a. Acquiring the research infrastructure, except in the case that it belongs to the standard equipment of a research centre with a comparable research purpose (basic equipment);
 - b. Using research infrastructure that is not exclusively used for implementing the innovation project, based in each case on the actual and traceably identified degree of use for the project;
 - c. Procuring consumable supplies or licences used for the sole purpose of working on the project;
 - d. Procuring third-party services needed for the project;
 - e. Travel abroad required for the project, whereby compensation for meals is governed mutatis mutandis by the allowances stipulated in Article 43 of the Ordinance of the FDF of 6 December 2001²⁰ on the Personnel of the Swiss Confederation (VPBV), and travel and overnight accommodation are compensated at the customary, reasonable, local rate actually paid; a maximum amount of CHF 300 applies to overnight stays.

³ The following material costs in particular are not eligible:

- a. Using project results, especially for publications about research results, to market project results or to file intellectual property rights;
- b. Expenses incurred within Switzerland.

Art. 19 Eligible coordination costs

¹ Coordination costs are only eligible for projects within the framework of the Flagship Initiative and for international innovation projects.

² Coordination costs refer to unavoidable costs incurred as a result of coordination work between the project partners that is especially high in comparison with typical national innovation projects, and which are not covered by personnel or material costs.

Art. 20 Contribution of the implementation partners to the project costs

¹ The calculation of the implementation partners' personnel expenses which may count as an own contribution is based on the amounts set out in Article 15, plus an allowance of 20 percent for employer contributions.

² The contribution of the implementation partners to the project costs is calculated based on Innosuisse's expected contribution as specified in the Funding Agreement (Art. 4 paragraph 3 letter b).

Art. 21 Maximum duration for projects without implementation partners

Projects without implementation partners may not exceed a maximum duration of 18 months. The duration may be extended in exceptional cases subject to the provisions of Article 6 paragraph 2 letter c.

Chapter 4: Contributions to innovation projects of start-up companies

Art. 22 Applicant requirements

¹ Start-up companies as defined by Article 17 of the Innosuisse Funding Ordinance²¹ are considered to be companies that fulfil the requirements set out therein and:

- a. whose business model is based on a scalable product or service and thus has the potential for more than just linear growth;
- b. that do not yet offer any fully developed products or services on the market, unless these extend beyond the services on which the business model pursuant to letter a is based, for example in the area of consulting, research or development;
- c. at the time the application is submitted employ less than 50 full-time equivalents; in the case of companies that are controlled by another company, the group of businesses as a whole may employ no more than 249 full-time equivalents; and
- d. that are neither public administration entities nor non-commercially active associations and foundations.

² If the start-up company has a Swiss company identification number, this is generally considered evidence of its registered office in Switzerland as defined by Article 17 of the Innosuisse Funding Ordinance.

Art. 23 Eligible costs

Eligible costs are personnel and material costs actually incurred and necessary for the development of the innovation project up to market launch. In particular, costs that are used to acquire customers are not eligible.

² Personnel costs are to be quoted on the basis of evidence of the gross salaries paid and compensation is based on:

- a. the gross salaries actually paid and the employer contributions in accordance with Article 10 paragraph 3 of the Innosuisse Funding Ordinance²²;
- b. the hours worked on the project; and
- c. the applicable employment rates for the project.

³ Gross salaries are eligible up to the amount of CHF 220 500.

²⁰ SR 172.220.111.31

²¹ SR 420.231

²² SR 420.231

⁴ Material costs are only eligible if they are reasonable in relation to the personnel costs incurred and the result of the innovation project.

⁵ The following material costs in particular are eligible:

- a. Acquiring the infrastructure necessary for the project, except in the case that it belongs to the standard equipment of a company with a comparable line of business (basic equipment);
- b. Using infrastructure that is not exclusively used for implementing the innovation project, based in each case on the traceably identified degree of use for the project;
- c. Procuring consumable supplies or licences used for the sole purpose of working on the project;
- d. Market research and the activities resulting from this, such as price model developments or regulating intellectual property;
- e. Procuring third-party services needed for the project;
- f. Travel abroad required for the project, whereby compensation for meals is governed mutatis mutandis by the allowances stipulated in Article 43 of the Ordinance of the FDF of 6 December 2001²³ on the Personnel of the Swiss Confederation (VPBV), and travel and overnight accommodation are compensated at the customary, reasonable, local rate actually paid; a maximum amount of CHF 300 applies to overnight stays.

Art. 24 Maximum rate and maximum duration

¹ The Innosuisse contribution covers a maximum of 70 percent of the eligible costs.

² Projects of start-up companies may not exceed a maximum duration of 36 months. The duration may be extended in exceptional cases subject to the provisions of Article 6 paragraph 2 letter c.

Chapter 5: Contributions to innovation projects of small and medium-sized enterprises

Art. 25 Applicant requirements

¹ The following do not qualify as small and medium-sized enterprises as defined by Article 20 of the Innosuisse Funding Ordinance²⁴:

- a. Non-commercially active associations and foundations as well as public administration entities;
- b. Companies that at the time the application is submitted employ at least 250 full-time equivalents; in the case of companies that are controlled by another company, the number of full-time equivalents of the whole group of businesses is decisive.

² If the company has a Swiss company identification number, this is generally considered evidence of its registered office in Switzerland as defined by Article 20 paragraph 1 letter a of the Innosuisse Funding Ordinance.

Art. 26 Short and full application

The information in accordance with Article 2 paragraph 2 shall be submitted summarily in the first phase of the application procedure (short application). If Innosuisse does not reject the short application, the information shall be specified for the second phase of the application procedure (full application).

Art. 27 Eligible costs

The eligible costs are based on Article 23.

Art. 28 Maximum rate and maximum amount

The Innosuisse contribution covers a maximum of 70 percent of the eligible costs and amounts to a maximum of CHF 2.5 million.

Chapter 6: Contributions to international innovation projects within the framework of cooperation with foreign funding organisations or funding institutions

Art. 29 Independence of research and implementation partners

Article 12 governs the personal and financial independence of Swiss research and implementation partners.

Art. 30 Registered offices in Switzerland

If the private or public organisation, company or institution acting as implementation partner has a Swiss company identification number, this is generally considered evidence of its registered office in Switzerland as defined by Article 52 paragraph 1 of the Innosuisse Funding Ordinance²⁵.

²³ SR 172.220.111.31

²⁴ SR 420.231

²⁵ SR 420.231

Art. 31 Small and medium-sized enterprises

Small and medium-sized enterprises as defined by Article 54 paragraph 2 letter b of the Innosuisse Funding Ordinance²⁶ are considered to be private or public organisations, companies or institutions that at the time the application is submitted employ less than 250 full-time equivalents; in the case of companies that are controlled by another company, the number of full-time equivalents of the whole group of businesses is decisive.

Art. 32 Eligible costs

¹ The eligible costs of Swiss research partners are based on Article 54 paragraph 3 of the Innosuisse Funding Ordinance²⁷ and Articles 15 – 19.

² The eligible costs of Swiss implementation partners are based on Article 55 of the Innosuisse Funding Ordinance and Articles 19 and 23.

Chapter 7: Preliminary study vouchers (innovation cheques)

Art. 33 Small and medium-sized enterprises

¹ Small and medium-sized enterprises as defined by Article 23 of the Innosuisse Funding Ordinance²⁸ are considered to be private or public organisations, companies or institutions that want to exploit an innovation project and at the time the application is submitted employ less than 250 full-time equivalents; in the case of companies that are controlled by another company, the number of full-time equivalents of the whole group of businesses is decisive.

² If the private or public organisation, company or institution has a Swiss company identification number, this is generally considered evidence of its registered office in Switzerland as defined by Article 23 of the Innosuisse Funding Ordinance.

Art. 34 Time limitations applicable to submitting applications

Innosuisse will not consider applications for vouchers submitted by enterprises which have already received a preliminary study voucher from Innosuisse in the preceding two years.

Art. 35 Form and content of the application

¹ Applications must be submitted electronically to Innosuisse using the form provided by Innosuisse. The application form must be completed in full and its content must be comprehensible. In particular, the application must contain all information necessary for assessing the eligibility for and the amount of contributions.

² The application can be submitted in German, French, Italian or English. The language in which the application is submitted shall be the language of the proceedings. In justified cases, Innosuisse can stipulate a change in the language of the proceedings, either at its own initiative or upon request.

³ Applications can be submitted at any time.

Art. 36 Eligible costs

The eligible costs of the research partner with whom the enterprise redeems the voucher are based on Article 10 of the Innosuisse Funding Ordinance²⁹ and Articles 15 - 18, subject to a maximum of CHF 15 000.

Art. 37 Procedure

¹ Innosuisse shall decide on the application in the form of a contestable decision.

² If Innosuisse approves the application, its decision shall in particular determine the following:

- a. the subject and maximum amount of the voucher;
- b. the company's rights and obligations;
- c. the deadline for redeeming the credit.

³ The enterprise governs the legal relationship with the research partner.

⁴ After the defined service has been provided, the research partner will create a financial report on its service. The enterprise will provide a statement on this. The report will then be submitted to Innosuisse. Innosuisse will assess the submission and pay the research partner on the basis of the eligible costs.

⁵ After the defined service has been provided, the enterprise and the research partner will submit a joint final report on the preliminary study.

²⁶ SR 420.231

²⁷ SR 420.231

²⁸ SR 420.231

²⁹ SR 420.231

Chapter 8: Final provisions

Art. 38 Repeal of other legislation

The implementing provisions for innovation projects of 16 November 2017 are repealed.

Art. 39 Entry into force

These provisions enter into force on 1 January 2023.